

Fundraiser Request

Fundraising includes any activity that utilizes LFC facilities to request money or goods. Please complete the form and return it to any Trustee at least 4 weeks prior to the start of the activity.

Today's Date: _____

Your Name: _____ Phone: _____

Name of Activity: _____

Organization Name: _____

Start Date: _____ End Date: _____ Goal: _____

Brief Description of Activity: _____

Facilities: Require the use of LFC facilities (Cafe', Kitchen, Classrooms, Sanctuary, Grounds) (Complete Facilities Usage Form)

Equipment: Requires the use of LFC equipment (Tables, Sound System, Portable Sound System, etc.)
Specify: _____

Publicity: Would like to display a poster and/or a sign-up sheet in cafe', or would like to submit an entry in the Church bulletin. (Complete an LFC Information form and submit it to Julie Fitchuk upon approval of this request.)

Note: Any publicity or announcements **must** include a statement explaining that any donations for this fundraiser are **in addition** to normal tithes and offerings.

Trustees Use Only

Date Received: _____ Received By: _____

Date Reviewed: _____ Approved Not Approved. (Note reason(s) below.)

Date Requester Notified: _____ Notified By: _____

Notes: _____

(Continue On Back If Necessary)